

Self-Declaration as to Personal & Professional Circumstances of a Contractor

Re: Provision of a badge of verification for the purpose of your ongoing online promotion.

Name of Contractor: _____

Address: _____

I, _____, declare the following to be true. Should my circumstances change regarding the following requirements, I will advise the OT Network accordingly.

1. I hold a valid **tax clearance certificate**.
2. I hold **adequate insurance cover** in relation to Public Liability Insurance and Professional Indemnity Insurance.
3. I possess **excellent communication skills** and an ability to deal compassionately and discreetly with whatever personal situation I am presented with, through the course of my duties.
4. I am not bankrupt or being wound up; nor are my affairs being administered by a court. I have not entered into an arrangement with my creditors, nor have I suspended my business, nor is my business in any analogous situation arising from a similar procedure under national laws and regulations.
5. I am not the subject of proceedings for a declaration of bankruptcy, for an order of compulsory winding up or administration by the court, or for an arrangement with creditors or any other similar proceedings under national laws and regulations.
6. I, nor any directors or partners, have been convicted of an offence concerning professional conduct, or been found guilty of professional misconduct in the course of my business.
7. I have not been convicted of fraud, money laundering, corruption, or of being a member of a criminal organisation.
8. I understand and acknowledge that the provision of inaccurate or misleading information in this declaration may lead to my business listing being withdrawn from any and all promotion through the OT Network. This declaration is made for the benefit of the OT Network in promoting housing adaptation services in Ireland.

Signature

Date